

BOARD OF COUNTY COMMISSIONERS' MEETING

THURSDAY, OCTOBER 13, 2011

THIRD FLOOR MEETING ROOM

Revised  
10/12/11

AGENDA

**8:30 A.M. – ADMINISTRATIVE FUNCTION**

- I. **10:00 A.M. - CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **INVOCATION**
- IV. **COMMISSIONERS COMMENTS**
  - A. Update of Board of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and David Dunn, Office of the County Manager
- V. **WORKSESSION** *(Following the staff report presentation and discussion, public comments will be accepted for each worksession item. Comments should not exceed five (5) minutes.)*
  - A. Discussion of the Frederick County Solid Waste Management Plan Updates and Amendments (Public Hearing held 9/20/11) – Kevin Demosky and Phil Harris, Utilities and Solid Waste Management Division  
**(10 Minutes - Board Decision)** 1
  - B. Letter to Maryland Department of the Environment (MDE) with National Pollution Discharge Elimination System (NPDES) MS4 Draft Permit Issues – Shannon Moore, Community Development Division  
**(10 Minutes - Board Decision)** 2
  - C. FY 2011 Annual Report of the Development Road Improvement Fund – Lori Depies, Finance Division  
**(10 Minutes - Board Guidance)** 3
  - D. Building Excise Tax Discussion – Lori Depies and Ronni Griffin, Finance Division  
**(15 Minutes - Board Guidance)** 4
- VI. **AGENDA BRIEFING**

Tuesday, October 18, 2011, at 7:00 p.m.

  - Frederick County's Proposed 2012 Legislative Package – John Mathias, Office of the County Attorney and Ragen Cherney, Office of the County Manager

Thursday, October 20, 2011, at 10:00 a.m.

  - Water and Sewer Plan Amendments (Summer Cycle) - Tim Goodfellow, Community Development Division
- VII. **CONSENT AGENDA - (See Attached Detailed Listing of Consent Agenda Items)** 5

*The Consent Agenda Committee thoroughly reviewed the items considered for the Consent Agenda. The County Commissioners are in receipt of the documentation for each agenda item, which they reviewed in advance. The County Commissioners will not discuss the agenda items and will vote on the Consent Agenda in the form of one motion. However, before making a motion, any of the County Commissioners may request the removal of an item from the Consent Agenda for separate consideration.*

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**VIII. ADMINISTRATIVE BUSINESS** *(Public comments are not received for administrative business items, but will be accepted at the end of the meeting.)*

- A. Approval of Board of County Commissioners' Meeting Minutes  
**(5 Minutes - Board Decision)**
- B. Bid Awards – Hal Good, Finance Division
- a. [Purchasing Memo #12-061](#), Purchase of Furniture, Fixtures and Equipment for Citizens Care and Rehabilitation Center (CCRC) / Montevue Assisted Living (MAL)
  - b. [Purchasing Memo #12-062](#), Ratification of Renewal for Electronic Pharmacy Services for CCRC / MAL
- (10 Minutes - Board Decision)** **6(a – b)**
- C. [Frederick County Energy](#) Conservation and Sustainability Initiatives FY 2011 Annual Report – Shannon Moore, Community Development Division  
**(10 Minutes - Board Information)** **7**

**The following items were added to the agenda:**

- D. [CCRC / MAL, Work Change Directive 20](#) – Sheet Vinyl Flooring (User Requested) – Dave Ennis, Public Works Division  
**(10 Minutes - Board Decision)** **8**
- E. [Change Order](#) - Motorola Solutions; Relocation of Site-C, Quirauk Mountain Radio Transmitter – Jack Markey, Emergency Management Division  
**(10 Minutes - Board Decision)** **9**

**IX. DIRECTOR'S REPORT** – Sherry Weakley, Interagency Information Technologies Division (IIT)

**X. COMMISSIONERS COMMENTS**

**XI. PUBLIC COMMENTS – (FIVE MINUTE PRESENTATION)**

**XII. QUESTIONS - PRESS**

**XIII. ADJOURN**

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***CONSENT AGENDA DETAIL***

**BID AWARD**

1. [Purchasing Memo #12-049](#) - Bid #12-04, Hauling/Recycling of Scrap Metal/Appliances and Removal/Recovery of Refrigerant Gases  
Award to: Joseph Smith & Sons, Inc.  
Award amount: Estimated Revenue: \$300,000.00

**GRANTS**

1. FY 2012 [Maryland Housing](#) Rehabilitation Program (MHRP) Letter of Intent – Jenny Short, Citizens Services Division
2. [Senior Center](#) Operating Funds Grant – Carolyn True, Citizens Services Division